

MINUTES OF ORGANIZATIONAL MEETING

OFFICIAL PROCEEDINGS BOARD OF EDUCATION COVENTRY LOCAL SCHOOL DISTRICT

Wednesday, January 10, 2018

The Coventry Local School District Board of Education convened the Organizational Meeting on Wednesday, January 10, 2018 at 6:00 p.m. at Coventry Administration Office, 2910 S. Main Street, Akron, Ohio 44319.

The meeting was called to order by Mrs. Tavenier (President Pro-Tempore).

Mrs. Tavenier led everyone in a moment of silence and the Pledge of Allegiance.

The Oath of Office was performed by Mr. Muccio for Mr. Davis.

(An elected official may take the oath of office at any time after he/she has been officially certified as elected by the county board of elections. If the oath has been administered to a board member prior to the organizational meeting, it should be stated for the record as to when, where and by whom the oath was administered.)

For the record, Mr. Hostetler had the oath of office administered, December 26, 2017, at the Portage Lakes Branch Library, and by Barberton Municipal Court Judge Todd McKenney.

For the record, Mr. Reed had the oath of office administered, December 26, 2017, at the Portage Lakes Branch Library, and by Barberton Municipal Court Judge Todd McKenney.

Mr. Muccio took roll call. The following members were present on roll call:

Mr. Davis, Mr. Hostetler, Mr. Reed, Mr. Skaggs, Mrs. Tavenier

Also present:

Mrs. Lisa Blough, Superintendent
Mr. Matthew Muccio, Treasurer

ELECTION OF OFFICERS FOR 2018

At this time, in accordance with Section 3313.14 ORC, Treasurer Matthew Muccio called for nominations for President of the Board of Education for the calendar year 2018.

Mr. Hostetler nominated Mr. Davis for Board President.

There being no further nominations, it was moved by Reed, seconded by Hostetler that nominations be closed and a unanimous ballot be cast for Christopher Davis for President of the Board for 2018.

**Resolution
No. 18-01**

Poll:

Mr. Davis voted for: Mr. Davis
Mr. Hostetler voted for: Mr. Davis
Mr. Reed voted for: Mr. Davis
Mr. Skaggs voted for: Mr. Davis
Mrs. Tavenier voted for: Mr. Davis

Mr. Davis was elected as President for the 2018 calendar year.

President Davis presided over the remainder of the meeting.

President Davis, in accordance with Section 3313.14 ORC, called for nominations for Vice-President for the calendar year 2018.

Mr. Davis nominated Mr. Hostetler for Vice-President.

There being no further nominations, it was moved by Reed, seconded by Hostetler that nominations be closed and a unanimous ballot be cast for Josh Hostetler for Vice-President of the Board for 2018.

**Resolution
No. 18-02**

Poll:

Mr. Davis voted for: Mr. Hostetler
Mr. Hostetler voted for: Mr. Hostetler
Mr. Reed voted for: Mr. Hostetler
Mr. Skaggs voted for: Mr. Hostetler
Mrs. Tavenier voted for: Mr. Hostetler

Mr. Hostetler was elected as Vice-President for the 2018 calendar year.

ORGANIZATIONAL BUSINESS FOR 2018

Moved by Hostetler, seconded by Tavenier, that in accordance with Section 3313.15 ORC the Board of Education shall establish dates, times, and locations of its regular meetings for calendar year 2018.

**Resolution
No. 18-03**

- a) Dates: 3rd Wednesday of each month
- b) Time: 6:00 p.m.
- c) Location: Coventry Administration Office

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Skaggs, seconded by Reed, that in accordance with Section 3313.23 ORC the Board of Education shall designate a Treasurer Pro Tempore in the event of the absence of the Treasurer from any meeting during calendar year 2018.

**Resolution
No. 18-04**

- a) Mr. Hostetler

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Davis, seconded by Hostetler, per Ohio School Boards Association requirements, the Board of Education shall appoint a Legislative Liaison for calendar year 2018 per Exhibit BOE-1 job description.

**Resolution
No. 18-05**

- a) Mrs. Tavenier

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Davis, seconded by Hostetler, the appointment of an alternate delegate for Legislative Liaison to 2018 OSBA Annual Business Meeting in the event that Legislative Liaison cannot attend the OSBA Capital Conference held in November 2018.

**Resolution
No. 18-06**

a) Mr. Skaggs

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Davis, seconded by Hostetler, per OSBA requirements, appointment of Student Achievement Liaison for calendar year 2018 per Exhibit BOE-2 job description.

**Resolution
No.18-07**

a) Mrs. Tavenier

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Tavenier, seconded by Skaggs, that in accordance with Section 3315.15 ORC, the Board of Education shall establish a service fund for the calendar year 2018 in the amount of \$5,000.

**Resolution
No. 18-08**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Tavenier, seconded by Skaggs, that the Board of Education authorizes the Treasurer to secure position bonds as prescribed by ORC 3313.25 for Board President in the amount of \$50,000, Superintendent in the amount of \$50,000, and Treasurer in the amount of \$100,000.

**Resolution
No. 18-09**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Be it resolved that all the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately: (Moved by Tavenier, seconded by Skaggs)

**Resolution
No. 18-10**

- a. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the Summit County Fiscal Office in order to meet current expenses.
- b. Authorize the Treasurer to sign, or use facsimile or electronic signature thereof, all checks drawn on bank accounts of the school district as prescribed by the Ohio Revised Code 3313.08 and to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received under assumption that goods received or services performed are acceptable.
- c. Authorize the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by Ohio Revised Code 135.07; 135.13 and 3313.051.
- d. Authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.
- e. Authorize the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

- f. Authorize the Treasurer to pay professional meeting expenses for the Superintendent and Treasurer within the appropriation accounts.
- g. Authorize the Treasurer to continue the practice of allowing Board members to participate, at their own expense, in group health, dental and vision insurance plans provided to employees of the district as permitted by Ohio Revised Code 3313.202.
- h. Authorize the Treasurer or Superintendent to accept all donations to the school district on behalf of the Board of Education.
- i. Authorize the Treasurer or Superintendent to enter into and/or accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- j. Authorize the Superintendent to purchase textbooks, school supplies, and equipment, and to authorize emergency repairs to buildings and equipment to be made against the appropriate accounts of the Board adopted Appropriation Measure.
- k. Authorize the Superintendent to send school employees to professional meetings within the amount of appropriation for calendar 2018.
- l. Authorize the Superintendent to approve all special trips on school buses, including educational field trips for band and athletic activities, based on guidelines as defined in Board policy.
- m. Authorize the Superintendent to approve the attendance and reimbursement of expenses made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and classified staff members at professional and/or in-service training meetings, based on guidelines as defined in Board Policy.
- n. Authorize the Treasurer and Superintendent to act as purchasing agent of the school district and shall authorize all requisitions of such purchases.

- o. Authorize the Superintendent to employ qualified regular employees and eligible certificated substitute personnel on a temporary, casual, or as-needed basis in accordance with ORC 3319.10. Such employment will be presented to the Board of Education for approval at the next regular meeting.
- p. Approve the Treasurer as the designee for Public Records Training.

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Moved by Tavenier, seconded by Hostetler, that in accordance with Sections 3313.203 and 3313.47 ORC, the Board of Education authorizes the use of the following legal services:

**Resolution
No. 18-11**

- a) Hoover Kacyon, LLC (Board of Revision legal counsel)
- b) Pepple & Waggoner (General & Special Education legal counsel)
- c) Roetzel & Andress (General & Special Education legal counsel)
- d) Summit County Prosecuting Attorney
- e) Squire, Patton & Boggs, LLP (General/Special Education/Levy/Bond legal counsel)
- f) Stark County ESC

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

There being no further business to come before the Board, it was moved by Tavenier, seconded by Reed to adjourn the meeting. Meeting adjourned at 6:15 p.m.

**Resolution
No. 18-12**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.



Christopher Davis, BOE President



Attest: Matthew Muccio, Treasurer